



Party of European Socialists (PES)

Trainee Social and Employment Policy (full time)

The Party of European Socialists brings together 33 socialist, social democrat, Labour and Progressive Democratic member parties in the European Union. The PES contributes by providing a platform for exchange of policies and best practices to our member parties and member organizations through meetings and conferences; influencing the European political agenda by connecting our family through the preparation of common statements and positions and by preparing briefings through monitoring European and national developments. Our policies and positions are driven by our values. These values must be leading and reflected in all activities we develop.

Job description:

- Supporting the work of the PES EU Policy Unit on social and employment policy;
- Providing research and briefings on EU social and employment policy;
- Supporting the drafting of political papers, for example policy papers, speeches and press material;
- Assistance in organizing meetings and events;
- Attending at congresses, conferences, meetings, seminars and preparing reports for the PES;
- Contribute to other duties as assigned.

Profile:

- A high degree of political awareness and commitment to the core values of the PES;
- Very good understanding of European decision-making, EU institutions and European politics;
- University degree in a field relevant to the position;
- Excellent research and writing skills;
- Experience in organizing meetings and events would be an asset;
- Excellent English and at least 1 other EU language;
- A flexible team-player with a high degree of motivation and pro-activeness;
- A good command of office IT skills.

Practical information :

- Location: PES Headquarters, Rue Guimard 10-12, Brussels ;
- Duration: Starting preferably in the second week of September 2017 for 6 months;
- This is a paid internship.

Please send your application letter, accompanied by a detailed CV, to Marije Laffebber, PES Deputy Secretary General, **before 25/08/2017**. Applications should be sent by e-mail to careers@pes.eu with the subject: Trainee Social and Employment Policy. The PES promotes equal opportunities for women and men.



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10-12 Rue Guimard

B-1040 Brussels

Belgium