



Party of European Socialists Trainee LGBTI Activities (full time)

PES is the only European party with an LGBTI roadmap and an LGBTI network. We work to promote LGBTI rights all over Europe. We take equality serious and consider the LGBTI community as one of our most important target groups.

Job description

- Assisting in the organization of LGBTI activities;
- Updating the social media channels according to the communications plan
- Field Visits, when required, to member parties and activists groups;
- Liaising with member parties;
- Write overviews on the LGBTI activities;
- Managing of Reimbursement requests for LGBTI activities;
- Writing reports on LGBT issues as they arise;
- Contributing to other duties as assigned.

Profile/ Requirements

- A high degree of political awareness and commitment to the core values of the PES;
- University degree is an advantage;
- Professional experience in project management highly valued. Experiences at a member party, parliamentary group or NGO would be an asset;
- Solid knowledge of international affairs, European decision-making, EU institutions; and European and international politics;
- Advanced writing skills and analysis of policy;
- Excellent English and at least 1 other EU language;
- A flexible team-player with a high degree of motivation and pro-activeness;



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Party of European Socialists
10-12 Rue Guimard
B-1040 Brussels
Belgium

- Willingness to travel and work on weekends if necessary;
- A high level of analytical, organizational and time management skills;
- Experience in drafting coherent and creative social media posts;
- Basic design and editing skills for making infographics, short videos, and brochures
- Ideally knowledge of database management, particularly with MailChimp or Salesforce;
- Preferable Ability to edit and update websites using WordPress

Practical information:

- Location: PES Headquarters, 10 Rue Guimard, Brussels
- Duration: starting preferably asap in 2019 for 6 months
- This is a paid internship

Please send your application letter, accompanied by a detailed CV, to hr@pes.eu **before 05/03/2019**. Applications should be sent by e-mail with the subject: Trainee LGBTI Activities.

PES promotes equal opportunities for women*, men* and others.



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